



South Dakota Board of Nursing
South Dakota Department of Health
4305 S. LOUISE AVENUE SUITE 201 ♦ SIOUX FALLS, SD 57106-3115
(605) 362-2760 ♦ Fax: (605) 362-2768

LPN Licensure by Equivalency

South Dakota law allows nurses to license as an LPN by equivalency of education, however not all states recognize equivalency of education as a basis for licensure as an LPN. Therefore a nurse issued an LPN license by equivalency from South Dakota *may not be allowed to practice in another state* and may not be able to obtain an LPN license in that other state. To determine whether or not a state will accept LPN licensure by equivalency and allow you to practice in their state, please contact that state's Board of Nursing office.

Eligibility. Only individuals that meet one of the three conditions listed below may apply.

1. RN licensure applicants who successfully completed an RN education program but did not pass the NCLEX-RN examination.
2. RN students who completed a partial RN education program. (*Individuals currently enrolled in a nursing education program are not eligible.*)
3. Military personnel that successfully completed the Army 91-C Medical Specialist course through the military.

Application Instructions:

1. Complete and submit the Application Form and applicable documents as indicated on the application form to the South Dakota Board of Nursing office.
2. Following receipt and review of your application and documents you will be contacted as to whether you meet the criteria for LPN licensure by equivalency. If eligible you will be required to:
3. Complete an independent learning course on the LPN role, South Dakota scope of practice, and LPN nursing responsibilities.
4. Complete online LPN licensure by examination application.
5. Complete a criminal background check (CBC). Fingerprint cards from the SDBON and instructions for completion will be sent to you. You **must** use the cards from the SDBON since specific agency data are pre-printed on them. You will need to contact your local law enforcement agency for fingerprinting. Your application **will not** be processed until fingerprint cards are received.
6. Register to take the NCLEX-PN examination with Pearson Vue.
7. When you have met all eligibility requirements and have been deemed eligible for licensure by board staff, Pearson Vue will e-mail or mail you an Authorization to Test (ATT). Follow directions given by the ATT for scheduling your appointment to test.
8. After passing the NCLEX-PN exam you will receive a permanent LPN license.



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Request for LPN Licensure by Equivalency

Please Print

Name: First _____ Middle _____ Last _____

Other names previously used: _____

Home Address: _____ City _____ State _____ Zip _____
Street/PO Box

Telephone: Home: () _____ Cell: () _____ Other: () _____

Email: _____

1. Eligibility Category:

- ☐ I am an RN licensure applicant who successfully completed an RN education program but did not pass the NCLEX-RN examination. Request the following be submitted to the SD BON office:
- Official transcript from RN education program. Complete the college's online transcript request process, have the transcript electronically sent directly to: Ashley.Vis@state.sd.us
- ☐ I was an RN student who completed a partial RN education program. Request the following be submitted to the SD BON office:
- Official transcript from RN education program. Complete the college's online transcript request process, have the transcript electronically sent directly to: Ashley.Vis@state.sd.us
 - Your transcript must show evidence that you completed the following courses with a 'C' or higher grade:
 - Adult Health Nursing, Maternal Child Health Nursing, Geriatric Nursing, and 570 hours of supervised clinical instruction (learning lab hours may only account for 20% of these hours). *Clinical instruction* is defined as specialized instruction occurring outside of traditional classroom that pertains to the direct application of nursing practice with patients/communities.
 - ☐ Submit a letter of reference from a nursing faculty representative of the RN nursing education program, electronically sent by the faculty member directly to Ashley.Vis@state.sd.us, the letter must identify that you successfully completed the minimum of 570 hours of supervised clinical instruction.
 - If courses were not completed in a South Dakota approved RN education program, submit course descriptions (syllabi) that identify the inclusion of the following concepts in the educational program: Anatomy and Physiology, Microbiology, Nutrition and Diet Therapy, Pharmacology, Interpersonal Relations, Communication, Cultural Diversity, Legal & Ethical Basis in Nursing Practice including RN and PN scope of practice, Nursing History, Trends in Nursing and Healthcare Delivery, and Basic Concepts of Clinical Judgment (Nursing Process).
- ☐ I completed a high school education and the Army 91-C Medical Specialist course through the military. Request the following be submitted directly to the SD BON office:
- Official documentation of successful completion of Army 91-C course.
 - Verification of completion of high school education.

2. Nursing Education: (if you completed the Army 91-C course, skip this question)

| Name of RN Program Attended: | Location (City, State) | Date Graduated/Attended: |
|------------------------------|------------------------|--------------------------|
| | | |

Affidavit

I, the undersigned, declare and affirm under the penalties of perjury that this application for licensure in the state of South Dakota has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Signature of Applicant _____ **Date** _____

04/04/2018